

I. 2011 Board Attendees

Attended	Position / Name
X	President: Brendan Schaefer, CPA, CISA
X	President-Elect: Jim Davidson, MBA
X	Secretary: Bernie McHugh, CISA, CPA, CIA
	Treasurer: Rich Thomas, CISA, CIA, CFS
X	VP Membership: Pam Matthews, CPA, CISA
X	VP Education: Reginald Harnish, CISSP, CISM, ITIL
X	VP Programs: Bob Schwind, MBA, CISA
X	VP Publicity: Wes More
X	Newsletter Editor: Sean Atkinson, CISA
X	Certification Coordinator: Ted Phelps, CISM
	Director of Awards: Randy Marsicano, CISA, CRISC
X	Student Liaison: Lynn Humiston, CPA, CISM, CISA, CISSP
	TCTC Coordinator: Wendy Nelson, CISA, CBA
X	Past President: Brenda Carver, DBA, CPA, CBA
X	Webmaster: Kelly Gardineer, CISA

II. Agenda Topics

1. Treasurer's Report
Our balance is \$39,176.14.

2. Academic Outreach
We discussed going to schools to discuss with students the benefits of ISACA. Last year, we did a career day at Adirondack Community College. This year we would like to reach other schools. Bernie will reach out to Siena, Brendan – Union, Brenda – Saint Rose, Ted – Hudson Valley, Bob – RPI, and Lynn – Adirondack College and SUNY Albany.
We also discussed ensuring that our scholarship is well publicized at schools.

3. Annual Reporting
Brendan and Brenda will work on filing the annual reports.

4. Training Events
The topics we have had in the past largely focused on audit and compliance. We discussed topics for 1/2 day courses including security awareness, incident response, mobile devices, topics from the SANS top 20 controls, database security, and network security. Thought is being given to surveying the membership on about 5 topics to determine their wants and needs. Reg will prepare a survey and work to get it sent to the membership. Reg will do some research on survey software. The Board authorizes \$500 for the purchase of a survey tool. Brenda will share the event calendar for the other organizations so we don't overlap with their events.

5. CVENT
This is registration software we may want to use for registering our events and possibly using for surveys, if available. Brendan will compare this to other survey software.

6. Social Media
The Board authorized looking into using a social media site.
7. Feasibility of developing an annual plan
Brendan will prepare a plan of this year's activities.
8. Location of Chapter Equipment
Projector – Suzanne, Screen – Bob