



- I. Meeting held on September 22, 2009, from 12:00 to 12:50, at 110 State Street, Albany, NY.
- II. In Attendance: Bernie McHugh, Jim Davidson, Brendan Schaefer, Wes More, Bob Schwind, Maria Lloyd, Brenda Carver, Rich Thomas, Brenda Carver, Maria Lloyd, Lisa Leblanc, Lynn Humiston
- III. Bernie Welcomed all in attendance.
- IV. Treasurer reported \$38,471.96 in Checking and \$3,000.00 in TCTC reserves.
- V. Bernie discussed programs with the Board. October 14 Sanjay Goel. Discussed separate emails for each event to avoid confusion. For the October event discussed sharing info with CSCIC to share with NYS ISOs.
  - a. February Digital Forensics Workgroup 2/9?
  - b. April FBI Date TBD
- VI. Lynn discussed the November 1 day training 11/12. Topic: How to perform an Integrated Audit is all set. Discussed a promotion for new members and decided on a lottery giving up to three new memberships away to non-members who attend. January Technology Conference is still in planning.
- VII. Raffle prize for Holiday Luncheon will be an IPOD Shuffle and Randy M. will acquire.
- VIII. Brenda will look into the Marketing plan and possible reimbursement for some of the expenditures. Bernie and Brenda will look into other promotional items.
- IX. Audit report has been completed, paperwork issued to national. Audit was good.
- X. Discussed donation to the Research Foundation and Board approved a \$1,000.00 donation that Rich will send.
- XI. Bernie asked that we all get board duties templates back to him. These responsibility documents will be posted on website so others would have an idea of officer's responsibilities. We can add additional duties to template if needed later.
- XII. Discussed CISA/CISM training for December exam and Brendan will investigate current interest.
- XIII. CVent was discussed as a potential advertising registration service
- XIV. Discussed "No Shows" to events.
- XV. The Board discussed reimbursement for Web site design and maintenance that includes a one-time fee for design and \$96.00 annual maintenance. Resolution to reimburse passed.